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**DATE:** Monday, February 14<sup>th</sup>, 2022  
**TIME:** 7:00pm  
**PLACE:** \*Virtually Via Zoom, 400 South Vine Street, Urbana, IL 61801

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The City Council of the City of Urbana, Illinois, met in regular session Monday, February 14<sup>th</sup>, 2022, at 7:00pm.

**ELECTED OFFICIALS PHYSICALLY PRESENT:** Diane Wolfe Marlin, Mayor; Phyllis D. Clark, City Clerk

**ELECTED OFFICIALS VIRTUALLY PRESENT:** CM Maryalice Wu, CM Christopher Evans, CM Jaya Kolisetty, CM Chaundra Bishop, CM Grace Wilken, CM James Quisenberry

**ELECTED OFFICIALS ABSENT:** CM Shirese Hursey

**STAFF PRESENT:** Darcy Sandefur, Bourema Ouedraogo, Carol Mitten, Sheila Dodd, Tim Cowan, Charles Lauss

**OTHERS PRESENT:** Jason Estes, FGM Architects;

#### 1. Call to Order and Roll Call

With a quorum virtually present, Chair Mayor Marlin called the meeting of the Urbana City Council to order at 7:00 PM.

#### 2. APPROVAL OF MINUTES OF PREVIOUS MEETING

January 24<sup>th</sup>, 2022

Motion to approve by CM Kolisetty and seconded by CM Wilken.

Vote by roll call:

**AYE:** Wu, Evans, Kolisetty, Bishop, Wilken, Quisenberry

**NAY:** None

#### 3. ADDITIONS TO THE AGENDA

None

#### 4. PRESENTATIONS AND PUBLIC INPUT

##### 1. Public Input

*Brandi McCoy* expressed concerns about the UPD taser policy. Expressed dissatisfaction with police chief. Asked about youth services funding. Praised the capital improvement plan. *Allan Max Axelrod* provided an update on utility shutoff moratorium.

## 2. Introduction to Fire Station Designers – FGM Architects – PW

Presented by Tim Cowan the Public Works Director, FGM Architects, and Fire Chief Charles Lauss. Jason Estes will be the project manager from FGM Architects. Cowan introduced Estes and explained how the process will proceed. Estes explained a few goals of the design project and what changes will be made. Chief Lauss explained the importance of these changes to enhance the safety of Urbana's first responders.

Questions and discussion ensued.

## 3. 2021 CIP Progress Report - PW

Presented by Tim Cowan Public Works Director. Cowan shared a color-coded chart that detailed where the capital improvement projects were relative to planned completion dates. Cowan then began reviewing each project and giving a brief explanation of its status. Mayor Marlin explained some of the background studies and efforts completed by staff to make these projects possible. Questions and discussion ensued. Cowan explained that this presentation contained roughly 35 projects from FY 21 costing about \$14 Million.

## 5. COUNCIL INPUT AND COMMUNICATIONS

*CM Quisenberry* provided an update on the beekeeping item. *CM Evans* asked about the City process for procurement and hiring with regard to equal opportunities for employment. *CM Bishop* reminded council about scope of work for public safety review email. *CM Kolisetty* thanked Carol and City staff for work on community safety review scope of work.

## 6. UNFINISHED BUSINESS

None.

## 7. REPORTS OF STANDING COMMITTEES

Committee Of The Whole (Council Member Jaya Kolisetty – Ward 4)

### 1. CONSENT AGENDA

**a.\* Resolution No. 2022-02-018R:** A Resolution Accepting a Grant from the Champaign County Environmental Stewards – PW

**b. Resolution No. 2022-02-004R:** A Resolution Approving and Authorizing the Execution of an Urbana HOME Consortium Subrecipient Agreement (Courage Connection TBRA) – CD

**c. Resolution No. 2022-02-005R:** A Resolution Approving and Authorizing the Execution of an Urbana HOME Consortium Subrecipient Agreement (Champaign County Regional Planning Commission TBRA) – CD

**d. Resolution No. 2022-02-006R:** A Resolution Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement (Habitat for Humanity CHDO Developer PY 2021) – CD

- e. Resolution No. 2022-02-007R:** A Resolution Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement (Habitat for Humanity CHDO Operating PY 2021) – CD
- f. Resolution No. 2022-02-008R:** A Resolution Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement (Habitat for Humanity CHDO Certification PY 2021) – CD
- g. Resolution No. 2022-02-009R:** A Resolution Approving Amendment No. 1 to a City of Urbana Community Housing Development Organization Program Agreement (Habitat for Humanity of Champaign County, Inc.) – CD
- h. Resolution No. 2022-02-010R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Urbana Neighborhood Connections – Community Study Center – CD
- i. Resolution No. 2022-02-011R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Urbana Neighborhood Connections – Urbana Youth Development Program – CD
- j. Resolution No. 2022-02-012R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Steam Genius DBA Hip Hop Express – CD
- k. Resolution No. 2022-02-013R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – HV Neighborhood Transformations – Teen Summit Program – CD
- l. Resolution No. 2022-02-014R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Don Moyer Boys and Girls Club – Transportation for Urbana Youth – CD
- m. Resolution No. 2022-02-015R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Don Moyer Boys and Girls Club – CU Together Support Program – CD
- n. Resolution No. 2022-02-016R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Champaign County Regional Planning Commission Youth Assessment Center – CD
- o. Resolution No. 2022-02-017R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – The Well Experience – Family Care Program – CD
- p. Ordinance No. 2022-02-08:** An Ordinance Amending Urbana City Code Chapter Three, Section 3-43 (Increasing number of Class P liquor licenses for Philo South Mart Inc. dba BP Gas Station, 1821 S Philo Rd, Urbana, IL) – Exec

**\*CM Wilken asked to pull out item A from the consent agenda.**

CM Kolisetty Presented item A and motioned to approve. CM Bishop Seconded.

Vote by roll call:

**AYE:** Wu, Evans, Kolisetty, Bishop, Quisenberry

**NAY:** None

**ABSTAIN:** Wilken (because of her role on the board for the Champaign County Environmental stewards.)

Motion to approve consent agenda items (*minus item A, see above*) by CM Kolisetty and seconded by CM Bishop.

Vote by roll call:

**AYE:** Wu, Evans, Kolisetty, Bishop, Wilken, Quisenberry

**NAY:** None

## **2. REGULAR AGENDA**

**a. Ordinance No. 2022-01-007:** An Ordinance Amending Ordinance No. 2018-12-082 Urbana City Code Chapter 2, “Administration”, Article IV, “Boards and Commissions”, Division 4 – “Arts & Culture Commission and Arts & Culture Program” (Adding a Youth Member to the Arts & Culture Commission) – CD

Presented by CM Kolisetty. Clarification about the article and division were made and a corrected version of the ordinance was provided in the packet materials.

Motion to approve by CM Kolisetty and seconded by CM Wu.

Vote by roll call:

**AYE:** Wu, Evans, Kolisetty, Bishop, Wilken, Quisenberry

**NAY:** None

## **8. REPORTS OF SPECIAL COMMITTEES**

None.

## **9. REPORTS OF OFFICERS**

None.

## **10. NEW BUSINESS**

### **a. Mayoral Staff/Boards and Commissions Appointments**

**i. Interim Director of Community Development Services (for term ending February 13, 2024 or until filled, whichever is sooner) – Sheila Dodd**

Presented by Mayor Marlin. Renews appointment of current Interim Director Sheila Dodd through February 13<sup>th</sup> 2024, or until filled. Mayor Marlin read a bio of Sheila Dodd and her qualifications.

Motion to approve by CM Wu and seconded by CM Quisenberry.

Vote by roll call:

**AYE:** Wu, Quisenberry, Wilken, Kolisetty, Bishop, Evans

**NAY:** None

**ii. Housing Authority of Champaign County Board of Commissioners (term ending January 31, 2021) – W. Todd Salen**

Presented by Mayor Marlin. External board that City makes appointments to along with the City of Champaign and the County. Mayor Marlin Shared a brief bio of Mr. Salen.

Motion to approve by CM Quisenberry and seconded by CM Bishop.

Vote by roll call:

**AYE:** Wu, Evans, Kolisetty, Bishop, Wilken, Quisenberry,

**NAY:** None

**11. DISCUSSION**

**1. Expected Outcomes for Final Council Strategic Goal-Setting Session**

The meeting is scheduled for February 22, 2022. This will be the fifth and final goal-setting session. Carol Mitten the City Administrator wanted to have a discussion to ensure Council and staff are on same page about expectations for the session. The topic of the session shall be strategic area #1 Public Safety. Mitten shared the chart outlining the strategic areas and respective strategies that was created at the previous sessions. Council expressed the need to also reflect on the entirety of the goals and the feasibility of the whole as well as the execution expectations. CM Wilken shared a gantt chart model proposal for the strategic goals.

**12. ADJOURNMENT**

With no further business before the Urbana City Council Chair Marlin adjourned this meeting at 8:42 P.M.

Darcy Sandefur

Recording Secretary

This meeting was video recorded and is viewable on-demand [HERE](#).

**Minutes approved: 02/28/2022**